Documenting your Official Story

*MyOfficialStory*

Subject :

First Name :

Last Name :

Company :

e-mail :

Phone :

We need this document to prepare your article.

**All our writers have to sign a nondisclosure agreement.**

**Production of an article**

1. **Documentation**

You send us your CV, your articles, this document and your comments.

1. **Preparation**

A journalist prepares a draft with a title, an introduction and three titled paragraphs of a total of 2000 characters, included spaces.

1. **Proposition**

The journalist submits you a text.

1. **Corrections**

You send your comments

1. **Proposition #2**

The text comes back to you with corrections. (The points 5 and 6 can be repeated.)

1. **Validation**
2. **Publication**

**You can choose not to answer the questions of your choice.**

**1. Overview**

**TITLE (previsional):**

**GENERAL SUBJECT:**

**Context:**

**Title paragraph #1:**

**Theme:**

**Title paragraph #2:**

**Theme:**

**Title paragraph #3:**

**Theme:**

**Remarks:**

**2. Your profil**

**Birthday:**

**Birth place :**

**Nationality :**

**Number of children:**

**Languages:**

**Hobbies:**

**Favourite Towns:**

**Favourite Places :**

**Favourite Book :**

**Favourite Restaurants :**

**Favourite Music :**

**Favourite Artwork (or artist) :**

**Position :**

**Other Positions:**

**Important dates of your life:**

**-**

**-**

**-**

**Your main personality trait:**

**Your main flaw:**

**Your main quality:**

**Your favorite occupation:**

**Your favorite colour:**

**Your favorite hero:**

**Your motto:**

**3 words used by others to describe you:**

**-**

**-**

**-**

**3. Straight from the source**

Tell your story in a few words : (1 page maximum)

**4. More information**

|  |  |  |
| --- | --- | --- |
| **Stories** | Defining stories of your childhood: |   |
| Other defining stories of your life: |  |
| Defining stories of your professional life : |  |
| People you admire/respect (and why) |  |

|  |  |  |
| --- | --- | --- |
| **Professionnelle Carreer** | Values : |   |
|
|
| If you had chosen another career, which one would this have been ? |  |
|
|
| Business Philosophy : |  |
|
|
| Where do you see yourself in 1, 5 or 10 years? |   |
|
|
| If you could have a second go, what would you do differently? |   |
|
|
| Of which achievement(s) are you proudest ? |   |
|
|
|
|
|

**5. Comments (things you would like to see in the article for example)**

Key words:

Key informations:

**Please join documents to help the writer.**

|  |  |  |
| --- | --- | --- |
| Document | Kind of information | Page |
| 1. Resume |  |  |
| 2. Structure / presentation of the company |  |  |
| 3. Published articles  |  |  |
|  |  |  |
|  |  |  |